

APPENDIX I

SCHEDULE MBE**1.33 Minority Business Enterprise Requirements****1.33.1 Establishment of Goal and Subgoals.**

An overall MBE subcontractor participation goal of **5%** of the total contract dollar amount has been established for this procurement.

Notwithstanding any subgoals established above, the Contractor is encouraged to use a diverse group of subcontractors and suppliers from any/all of the various MBE classifications to meet the remainder of the overall MBE participation goal.

There are no MBE subcontractor participation subgoals for this procurement.

1.33.2 Attachments -1 to -5 – The following Minority Business Enterprise participation instructions, and forms are provided to assist Bidders/Offerors:

Attachment -1A	MBE Utilization and Fair Solicitation Affidavit & MBE Participation Schedule (must submit with Bid/Proposal)
Attachment -1B	Waiver Guidance
Attachment -1C	Good Faith Efforts Documentation to Support Waiver Request
Attachment -2	Outreach Efforts Compliance Statement
Attachment -3A	MBE Subcontractor Project Participation Certification
Attachment -3B	MBE Prime Project Participation Certification
Attachment -4A	Prime Contractor Paid/Unpaid MBE Invoice Report
Attachment -4B	MBE Prime Contractor Report
Attachment -5	Subcontractor/Contractor Unpaid MBE Invoice Report
Attachment G.	<u>Liquidated Damages Provisions for Non-Construction Contracts Containing MBE Participation Goals</u>

1.33.3 A Bidder/Offeror shall include with its Bid/Proposal a completed MBE Utilization and Fair Solicitation Affidavit (Attachment -1A) whereby:

- (a) The Bidder/Offeror acknowledges the certified MBE participation goal and commits to make a good faith effort to achieve the goal and any applicable subgoals, or requests a waiver, and affirms that MBE subcontractors were treated fairly in the solicitation process; and
- (b) The Bidder/Offeror responds to the expected degree of MBE participation, as stated in the solicitation, by identifying the specific commitment of certified MBEs at the time of Bid/Proposal submission. The Bidder/Offeror shall specify the percentage of total contract value associated with each MBE subcontractor identified on the MBE participation schedule, including any work performed by the MBE prime (including a prime participating as a joint venture) to be counted towards meeting the MBE participation goals.
- (c) A Bidder/Offeror requesting a waiver should review Attachment -1B (Waiver Guidance) and -1C (Good Faith Efforts Documentation to Support Waiver Request) prior to submitting its request.