Name:			

FACILITY REGISTRATION

NOTE: Facility Registration is required for ALL Authorized Users, regardless of registration of the facility by another Authorized User.

☐ New Facility	☐ Re-Registration	☐ Change in Facility or Use			
Authorized User:Room #/Bldg.:Lasers (list):		Date:Phone:			
	FACILITY FLOOR PLAN	EQUIPMENT			
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☐ Yes ☐ No Is this facility shared ☐ Yes ☐ No Is this facility shared	with other users? If yes, please list: with individuals who do not use laser equ	uipment?			
Posting and Labeling: the following signs and notices must be posted prior to use of laser equipment. Please note which postings are present:					
☐ Caution Laser Sign (1, 2, 3a lasers) ☐ Danger Laser Sign (3b, 4 lasers)					
Conditions of Use: The Applicant shall notify the Laser Safety Officer, in writing, of the following: (1) any substantial physical changes to the facility; (2) changes in the laser activities conducted in the facility; (3) at least two weeks prior to discontinuing work with lasers in this facility.					
Signature/Date:					